

# POLICY AND PROJECT ADVISORY BOARD WORK PLAN

The purpose of the work plan is to plan, manage and co-ordinate the ongoing activity and progress of the Council's Policy and Project Advisory Board, incorporating policy development work carried out through working groups.

## AGENDA PLANNING – 2025/2026

<b>10th June 2025</b>	LGR – approach to public engagement and involvement (KE/AS) Potential future changes to Integrated Care Boards (KE) Pathways to Work consultation (JC/AS)
<b>22nd July 2025</b>	LGR – options for councillor ratios and warding patterns and engagement update (60 mins duration) Implications of the Supreme Court judgement on the interpretation of the Equality Act (30 mins duration)
<b>17th September 2025</b>	CGR consultation response (Town Councils) Council Plan Theme (Legacy)
<b>18th November 2025</b>	Council Plan Themes (Community and Wellbeing / Skills Economy and Regeneration)
<b>20th January 2026</b>	Council Plan Themes (Homes for All / Pride in Place)
<b>24th March 2026</b>	
<b><i>Potential items to be considered for 2025/26 and beyond</i></b>	<ul style="list-style-type: none"> <li>• Aldershot Town Centre Strategy and Action Plan</li> <li>• LGR</li> </ul>

**AGENDA PLANNING – 2024/25**

<b>12th June 2024</b>	Arts Council Place Partnership Project – Funding Bid
<b>23rd July 2024</b>	<a href="#">Procurement Strategy</a> - ( <i>existing till 2024</i> ) Youth Engagement (Part 1)
<b>24th September 2024</b>	Youth Engagement (Part 2)
<b>19th November 2024</b>	Climate Change Action Plan (Part 1)
<b>21st January 2025</b>	<b>CANCELLED</b>
<b>25th March 2025</b>	Government consultation on devolution All-Member workshop on Place Narratives for Farnborough and Aldershot

## PROGRESS GROUP MEETINGS 2025/26

**Current membership:** Cllrs Abe Allen, Lisa Greenway, Thomas Mitchell, Ivan Whitmee + one Conservative vacancy

Date	Item	Notes
26th June 2025	Devolution – effects of community	Not a lot more could be done at the moment – would be quite hypothetical – remove for time being
	Future items	<p>AA to check with GW on items Cabinet would like to look at</p> <p>LGR submission placeholder on 22nd July (only if something substantial comes up)</p> <p>July meeting – add Implications of the Supreme Court judgement on the interpretation of the Equality Act (45 mins duration to be indicated on agenda)</p> <p>LGR consultation in Surrey due early August? Agreed not worth PPAB spending its time on this</p> <p>Aldershot town centre strategy and action plan to be added as a potential item during 2025/26</p> <p>Move main PPAB meeting in September to 17th</p> <p>CGR consultation response (Town Councils) – add to September meeting</p>

		<p>Council Plan theme at each meeting from Sept – March</p> <p>Comms Strategy – unlikely to emerge at moment – remove from potentials</p> <p>Housing equalities – remove from September meeting</p> <p>LGR – add to potential items</p> <p>Council Plan – September (Legacy), November (Community and Wellbeing / Skills Economy and Regeneration) and January (Homes for All / Pride in Place)</p> <p>CT to forward to Work Plan to Cabinet and ask for any comments</p>
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***Future dates for PPAB Progress Group meetings: 27th August 2025 (provisional).***

## PROGRESS GROUP MEETINGS 2024/25

Date	Item	Notes
<b>25th June 2024</b>	Arts Council Place Partnership Project – Bid Feedback	As timing won't allow for this item to come back to the Board, Lee McQuade had offered to speak with individual Members should they wish to in advance of the deadline.
	Youth Engagement – meeting on 23 July	Presentation providing an overview of what we do followed by a workshop (to be held in private). Ensure we identify what we want to achieve and identify areas of focus.
	Procurement Strategy – Meeting on 23 July	Existing one runs until end 2024. Introduction of Procurement Act 2023 – requirement to review and update existing Strategy.
<b>3rd September 2024</b>	Procurement Strategy	Timelines for this piece of work had changed slight and the Strategy would now go to the November 2024 Cabinet Meeting. If Members wished to comment following the previous Board meeting, they still had time to do so through Roger Sanders.
	Youth Engagement	The Group were advised that work was currently underway, with partners, to gather information, share data and identify gaps in work relating to young people. A review of the proposed approach was also noted and would be expanded on at the meeting on 24 September, where the proposed Action Plan and Draft Strategy would be considered.
	Future Items	Marmot Health Strategy – gap analysis work underway, will share details as the work develops.

	Defibrillators and Bleed Kits	<p>Devolution – awaiting further information. Express of interest from HCC shared with the Council, and RBC had shown a desire to be involved in the process.</p> <p>Social Housing Needs – OSC are currently carrying out some work on the Housing and Homelessness Strategy. A watching brief would be kept on this work.</p> <p>Community Plan – Communications and Engagement Strategy, on how we engage with residents and businesses, in the process of being developed, Due to go to Cabinet in October 2024. Report back to Cabinet later in the year.</p> <p>It was noted that the defibs and bleed kits would be installed within months and a timetable of the works would be shared with Members. Options would be considered for a launch event and training sessions (inc. for students).</p>
<b>22nd October 2024</b>	<p>Youth Strategy</p> <p>Procurement Strategy</p> <p>Defibs and bleed kits</p>	<p>Emma Lamb to take to Cabinet in January. Working on mapping around other community groups following the discussion at PPAB in September.</p> <p>Revised Procurement Strategy - coming forward to Cabinet in November.</p> <p>Written update to be provided. Need to ensure comms to residents on where the defibs are to be located. Can we use any other groups that are doing training? Need to find groups to maintain the defibs in their locations. Can comms do a video on how to use? Members need to share info also.</p> <p>Climate Change item at OSC earlier in year. Discussion on next steps of CC Action Plan at PPAB on 19th November. Two parts – November and</p>

	<p>Climate Change</p> <p>Future items</p>	<p>January. Emma Lamb, Sophie Rogers and Jules Crossley available. PPAB would need some pointers to aid discussion. Would be good to see what last year's action plan looked like and was it delivered. Need to be clear as to what the CC Action Plan is trying to achieve – Council activities or wider remit? Tie CC awareness into other priorities, such as regeneration.</p> <p>Marmot Health Strategy – could be a future item. Wider than just healthcare.</p> <p>Housing Equalities – would make a good future item. Rough sleepers – find an area in the Borough?</p> <p>Communications Strategy – timing not known at this point and will be confirmed ASAP.</p> <p>Council Plan – January and March meetings.</p> <p>Supporting Communities Strategy – January meeting.</p> <p>Devolution – stay on list but not sure when but is likely to progress quickly once more is known.</p>
<b>3rd December, 2024</b>	Details not available	

<p><b>26th February, 2025</b></p>	<p>Place Narratives for Farnborough and Aldershot (Karen Edwards and Lee McQuade in attendance)</p> <p>Future items</p>	<p>PPAB to host a workshop to support work being done under UKSPF on 25th March. Thinking Places doing project for both towns – invite all Members. Work needs to be done quite quickly. KE/LM to prepare invite to be sent out. Workshop to be split across the two towns and will be held in private (no members of the public).</p> <p>Frimley Park - options for relocation and transport issues – some time after May. KE – time to discuss future of the NHS in this area. How is NHS 10-year plan? (May/June)</p> <p>Marmot Health Strategy – wider issue than above NHS item. KE – thought tied up with 10-year plan but can seek clarification on health inequalities.</p> <p>Housing inequalities – how to respond to growing problems. Could pick up around Autumn.</p> <p>Devolution – item over the Summer. What is the effect on communities is role for PPAB.</p> <p>Supporting Communities Strategy – JD to check with EL about July item.</p> <p>Communications Strategy – not likely to be anything at the current time – JD to check with GC.</p>
<p><b>13th May, 2025</b></p>	<p>NHS ten-year plan update / health inequalities (Karen Edwards and Martin Iyawe in attendance)</p>	<p>Integrated Care Boards (ICB) considered too expensive and budget to be cut by 40% with a refreshed role. KE to bring item to PPAB to explain the new roles of ICBs and what it will mean for Rushmoor residents.</p>

	Future items	<p>AA – Need to make sure that items leads to a PPAB's output be? KE – may need a further item.</p> <p>KE – recommend a workshop approach to gather Members' views.</p> <p>Work programme is largely populated for 2025/26 – worth session between AA and JD to discuss.</p> <p>Council Business Committee – this may set the work programme for PPAB, as per the recommendations.</p> <p>Town Councils – discussions to be had – item for PPAB?</p>
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***Future dates for PPAB Progress Group meetings: 26th June 2025, 27th August 2025 (provisional).***

# CURRENT WORKING GROUPS APPOINTED BY THE POLICY AND PROJECT ADVISORY BOARD

GROUP	MEMBERSHIP 2025/26	CURRENT POSITION	CONTACT
<b>Elections Group</b>	Cabinet Member with responsibility for electoral issues (Cllr Sophie Porter), Chairman or Vice-Chairman of Corporate Governance, Audit and Standards Committee (T.B.A.), Chairman or Vice-Chairman of PPAB (Cllr Abe Allen), Cllrs Gaynor Austin, C.W. Card, Steve Harden and G.B. Lyon.	The first meeting of the municipal year to be arranged.	Jill Shuttleworth Corporate Manager - Democracy <a href="mailto:jill.shuttleworth@rushmoor.gov.uk">jill.shuttleworth@rushmoor.gov.uk</a>  Elections Team 01252 398824 <a href="mailto:elections@rushmoor.gov.uk">elections@rushmoor.gov.uk</a>